

GOVERNMENT ARTS ,COMMERCE & BED COLLEGE, KACHHAL

AT:KACHHAL, PO:KARCHELIYA, TA: MAHUVA, DIST.: SURAT, 394240

(Permanent Affiliated to Veer Narmad South Gujarat University, Surat)

NAAC ACCREDITED: GRADE-C



सत्यमेव जयते

Principal
Dr. Hetal S. Tandel
GES Class - 1
Mo. No. 98792 96636

Email: gacckachhal@gmail.com
Web Site: <http://www.kachhalcollege.org/>



INTERNAL QUALITY ASSURANCE CELL

MINUTES OF IQAC MEETINGS HELD DURING THE YEAR 2021-22

IQAC TEAM

1	Dr. Hetal S. Tandel	Chairperson, Principal
2	Dr. Dhvani B. Desai	Coordinator
3	Dr. Forum A. Chandarana	Sub-coordinator
4	Mr. Urvik B. Patel	Member
5	Dr. Padmaben R. Tadvi	Member
6	Dr. Gunjan B. Shah	Member
7	Dr. Jyoti M. Kurada	Member
8	Ms. Vishakha Modi	Member
9	Smt. Alka Mistry	Member
10	Mr. Sanjay Parekh	Administrative Staff
11	Mr. Naren Chaudhari	Community Leader
12	Mr. Vishal Chaudhari	Student Representative

IQAC Meeting: 2

Date:

Venue:

Time:

To,

All the IQAC Members are requested to attend the meeting of IQAC scheduled on Sept. 28, 2021 in the Principal's office at 12:45 PM. The agenda for this meeting is as follows:

Agenda:

1. Review of term-wise activities to be conducted
2. Collection of activity reports
3. Review of Academic Calendar
4. Proposal to conduct subject-wise seminars as part of implementing Best Practices
5. Proposal to provide financial support to faculty members for attending seminars and conferences.
6. Status of AQAR report for 2021-2022

Kindly make it convenient to attend the meeting on the date and time specified above.

Minutes of the IQAC meeting held on 01/07/2021 at 13.00 hrs in the Principal's office. The following members were present:

Sr. No.	Name of member & Signature
1	Dr. Hetal S. Tandel
2	Dr. Dhvani B. Desai
3	Dr. Foram A. Chandarana
4	Mr. Urvik B. Patel
6	Dr. Gunjan B. Shah
7	Dr. Jyoti M. Kurada
8	Ms. Vishakha Modi
9	Smt. Alka Mistry
11	Mr. Naren Chaudhari

The meeting was chaired by Principal Dr. Hetal S. Tandel, Chairperson of College IQAC. Dr. Dhvani B. Desai, College IQAC Coordinator, welcomed all the members for the meeting of College IQAC.

Item No. 1: Review of term-wise activities to be conducted:

List made of all activities for Odd term to be conducted, and welcomed suggestions for new activities

Item No. 2: Collection of activity reports:

Any pending reports to be collected by Oct. 25, 2021

Item No. 3: Review of Academic Calendar:

Dr. Padma Tadvi to present the revised Academic Calendar by Oct. end.

Item No. 4: Proposal to Conduct Subject-wise Seminars:

Activities such as subject-specific seminars, UDISHA lectures, Freshers' Party, National Workshop on IPR to be conducted in October.

Item No. 5: To invite proposals for implementing Best Practices:

Proposals to be invited for ideas on Best Practices, from students and faculty.

Item No.6: Proposal to provide financial support to faculty members for attending seminars and conferences

Faculty members to look for avenues given by government to pay registration fees for national seminars and conferences.

Item No. 7: Status of AQAR report for 2020-2021:

Any pending AQAR report to be submitted in two days

Item No. 8: Matters related to RUSA and non-governmental expenses, decided unanimously:

- Renovation of Principal's Room

It was decided that the Principal's room be renovated and modernized utilizing funds from RUSA's "Marg and Makan" department.

- Repair of Photocopy Machine

It was decided that the photocopy machine repair expenses be met by issuing a tender by recognized institute from the non-governmental expense account.

- Campus Wall

It was decided that the Campus wall be repaired utilizing funds of 50 lacs from RUSA's "Marg and Makan" department.

- Washroom Renovation

It was decided that the washrooms be repaired and renovated utilizing funds from RUSA's "Marg and Makan" department.

- Saptadhara Room

It was decided that the Saptadhara room be repaired and renovated utilizing funds from RUSA's "Marg and Makan" department, or by a Govt. recognized institute of Kh type under the Khareedniti 2016.

- Sports Room

It was decided that the Sports room be renovated and sports equipment be purchased from RUSA grant through Gem.

- Garden

It was decided that a proposal be invited from “Marg and Makan” department to undertake beautification of campus garden.

- RO Cooler Service

It was decided that the RO Cooler service expenses be met by issuing a tender by recognized institute from the non-governmental expense account.

- Library Renovation and Book Purchase

It was decided that the library renovation expenses and book purchase expenses be met by issuing a tender by recognized institute from the non-governmental expense account.

With no other matter pending for the discussion, the meeting ended with a vote of thanks to the chair.