

GOVERNMENT ARTS ,COMMERCE & BED COLLEGE, KACHHAL

AT:KACHHAL, PO:KARCHELIYA, TA: MAHUVA, DIST.: SURAT, 394240

(Permanent Affiliated to Veer Narmad South Gujarat University, Surat)

NAAC ACCREDITED: GRADE-C



Principal
Dr. Hetal S. Tandel
GES Class - 1
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INTERNAL QUALITY ASSURANCE CELL

MINUTES OF IQAC MEETINGS HELD DURING THE YEAR 2021-22

IQAC TEAM

1	Dr. Hetal S. Tandel	Chairperson, Principal
2	Dr. Dhvani B. Desai	Coordinator
3	Dr. Forum A. Chandarana	Sub-coordinator
4	Mr. Urvik B. Patel	Member
5	Dr. Padmaben R. Tadvi	Member
6	Dr. Gunjan B. Shah	Member
7	Dr. Ankit Patel	Member
8	Ms. Vishakha Modi	Member
9	Smt. Alka Mistry	Member
10	Ms. Nikita Gohil	Administrative Staff
11	Mr. Naren Chaudhari	Community Leader
12	Mr. Vishal Chaudhari	Student Representative

IQAC Meeting: 4

Date: 21/04/2022 Thursday

Venue: Principal Office

Time: 01:00 p.m.

To,

All the IQAC Members are requested to attend the meeting of IQAC scheduled on 21/04/2022 in the Principal's office at 01:00 p.m. The agenda for this meeting is as follows:

Agenda:

1. Submission of all activity reports for A.Y. 2021-22
2. AAA committee formation
3. Research and Development Committee formation
4. Planning for A.Y. 2022-23
5. AQAR – review previous activity, prepare for upcoming, data submission to Dr. Gunjan Shah
6. Discussion and planning any other matter with the permission of the chairperson.

Minutes of the IQAC meeting held on 21/04/2022 at 13.00 hrs in the Principal's office. The following members were present:

Sr. No.	Name of member & Signature
1	Dr. Hetal S. Tandel
2	Dr. Dhvani B. Desai
3	Dr. Foram A. Chandarana
4	Mr. Urvik B. Patel
5	Dr. Padmaben R. Tadvi
6	Dr. Gunjan B. Shah
7	Dr. Ankit Patel
8	Ms. Vishakha Modi
9	Smt. Alka Mistry
10	Ms. Nikita Gohil
11	Mr. Naren Chaudhari
12	Mr. Vishal Chaudhari

The meeting was chaired by Principal Dr. Hetal S. Tandel, Chairperson of College IQAC. Dr. Dhvani B. Desai, College IQAC Coordinator, welcomed all the members for the meeting of College IQAC.

Item No. 1: Submission of all activity reports for A.Y. 2021-22

All activity reports to be submitted by 30/04/2022 to Dr. Dhvani Desai in both hard and soft copy

Item No. 2: AAA committee formation

Committee to be formed post-consultation with Dr. Ankit Patel

Item No. 3. Research and Development Committee formation

Committee to be formed post-consultation with Dr. Ankit Patel

Item No. 4: Planning for A.Y. 2022-23

Panning to be done by Dr. Ankit Patel

Item No. 5: AQAR

Data for period July 1, 2021 to June 30, 2022 to be submitted to Dr. Gunjan Shah by August 31, 2022

Item No. 6: Separate rooms for sensitive work

Sensitive work pertaining to exams, Innovation, NAAC etc. were agreed to be given separate rooms owing to their sensitive and confidential nature.