



GOVERNMENT ARTS, COMMERCE & SCIENCE COLLEGE, KACHHAL  
સરકારી વિનયન વાણિજ્ય અને વિજ્ઞાન કોલેજ, કાછલ  
AT: KACHHAL, PO: KARCHELIYA, TA: MAHUVA, DIST: SURAT-394240  
(Permanent Affiliated to Veer Narmad South Gujarat University, Surat)  
(Recognized by UGC 2 (f) and 12 (B) \* AISHE Code: C-705  
NAAC ACCREDITED: GRADE-C



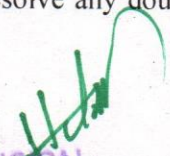
સત્યમેવ જયતે  
Government of Gujarat

75  
Azadi Ka  
Amrit Mahotsav  
PRINCIPAL  
Dr. HETAL TANDEL  
Gujarat Education Service - Class - I  
+91 9824106770

Date: 03/08/2022

## 2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

- Concerning internal examination grievances, any issues regarding attendance, assignment submissions, or midterm marks are meticulously addressed by the respective teacher. Before the VNSGU Surat announces exams, each teacher ensures the compilation of internal assessments based on prescribed criteria, submitting them to the office promptly. Should any student identify discrepancies in the conduct of internal practical tests, the concerned teachers promptly work to resolve the issues.
- In the event that grievances related to examinations arise after VNSGU Surat declares results, such as internal assessment marks and attendance sheets, they are promptly reviewed, corrected, and efficiently processed for submission to the university by the examination committee coordinator. Office superintendent and relevant staff members are instructed to handle student grievances with care and cooperation, ensuring swift resolution at their respective levels. When necessary, pertinent documents and testimonials are submitted to the Coordinator of Examinations through the candidate or their parents for expedited resolution of the matter.
- The Coordinator of Examinations maintains close and continuous communication with university authorities to promptly address queries, provide explanations, and resolve any doubts that may arise.

  
PRINCIPAL  
Govt. Arts-Com. & Science  
College Karcheliya (Kachhal)  
Ta. Mahuva, Dist. Surat.



<http://www.kachhalcollege.org>



[gackkachhal@gmail.com](mailto:gackkachhal@gmail.com)



(02625) 256021/22/23/24/25/26

