



GOVERNMENT ARTS, COMMERCE & SCIENCE COLLEGE, KACHHAL
સરકારી વિનયન વારિશિષ્ય અને વિજ્ઞાન કોલેજ, કાચલ
AT, KACHHAL, PO-KARCHELIYA, TA-MAHUVA, DIST.SURAT-394240
(Permanent Affiliated to Veer Narmad, South Gujarat University, Surat)
Recognized by UGC 2 (B) and 12 (B) *AISHE Code: C-705
NAAC ACCREDITED, GRADE-C



सरयमेव जयते
Government of Gujarat

Azadi Ka
Amrit Mahotsav

PRINCIPAL
Dr. HETAL TANDEL
Gujarat Education Service - Class - I
+91 9824106770

INTERNAL QUALITY ASSURANCE CELL
MINUTES OF IQAC MEETINGS HELD DURING THE YEAR 2022-23
IQAC TEAM 23/06/2023

SR.N	NAME	DESIGNATION	SIGNATURE
0			
1	Dr.Hetal.S.Tandel	Chairperson, Principal	
2	Pro.Urvik .B. Patel	Coordinator	
	Dr.Padma .R.Tadvi	Member	
4	Dr.Rakesh.U.Chaudhary	Member	
5	Dr.Dhvani.B.Desai	Member	
6	Dr.Gunjan.B.Shah	Member	
7	Dr.Bhavesh Thakker	Member-Bed College	
8.	Pro.Vishakha.N,Modi	Member	
9	Ms.Alka Mistry	Member	
10.	Ms.Roshni parmar	Member	
11	Mr.Jignesh Kotadiya (Director, Nutricore Biosciences Private Limited ,Surat	Industrialists	
11	Ms.Nikita Gohil	Administrative Staff	
12	Mr.Naren Chaudhari	Community Leader	
13	Mr.Vishal Chaudhari	Alumni Student	
14	Ms.Yashasvi Patel	Student Representative	

INTERNAL QUALITY ASSURANCE CELL

IQAC DEPARTMENT AGENDA FOR MEETING TO BE HELD ON 23.06.2023

With reference to the notice circulated on 17.06.2023 regarding IQAC meeting considering upcoming NAAC second Cycle .The meeting is scheduled on 23.06.2023 at 2:00 PM in Staff Room. All the concerns are hereby inform to be present for below stated agenda discussion:

A. INFRASTRUCTURE DEVELOPMENT

1. Library Renovation and Beautification with E-Library concept.
2. New Building for B.Sc Laboratory in the campus.
3. Staff Renovation, especially Staff document storage facility.
4. Principal's office Renovation.
5. Innovation Club Room.
6. Out- door and In- Door Sports facility extension
7. Front Garden for college.
8. Wash room renovation and extension.
9. Overall Campus development.
10. RO facility

B. FACILITY DEVELOPMENT

1. library facility

C . ACADEMIC DEVELOPMENT

Optimum utilization of the entire grant given by Government and Non-Government Agency.

1. New Books purchase policy.
2. Computer Learning for Students and Staff on regular basis.
3. Website up-gradation and Video-Audio collection and uploading on the website.
4. Motivating staff for conducting research development activities.
5. Report writing in English and Gujarati Committee.
6. Rusa comp-9 grant
7. Rusa comp-12 Vocational Course
8. Naac AQAR submit
9. National seminar
10. College magazine
11. website up gradation
12. Academic Calendar

D. INDUSTRY-SOCIETY LINKAGE WITH COLLEGE

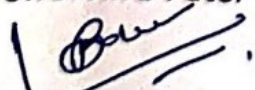
1. Field work/Socio-Economic and industrial visit/presentation by students/Book review.
2. Alumni Association registration.
3. Industry linkage for availing CSR fund from the surrounding industry.
4. MOU activity with Government as well as Non-Government agency.
5. Campus Placement for final year students.

E HEALTH HYGINE

1. Routine cleanliness in campus.
2. Girls Room renovation

Any other Issues to be discussed with the permission of the Chair-person.

Prof. Urvik B Patel


IQAC-Co-ordinator

Dr. Hetal S Tandel


Principal

- ① Vishakha N. Modi Vishakha
- ② Anurag Shah Anurag
- ③ ~~Dr.~~ Dhvani Desai Dhani
4. Preeti R. Tale Preeti
5. Dr. R. V. C.
6. A. A. Mishra ~~Amish~~
7. N. N. Gehil N. N. Gehil
8. Roshni Parmar Roshni
9. Bhavesh Shaktar Bhavesh



INTERNAL QUALITY ASSURANCE CELL

MINUTES FOR IQAC MEETING TO BE HELD ON 23.06.2023

A quarterly meeting was held on 23.03.2023 at 14:00 pm . All undersign cell members were present for the meeting. As per the agenda given the discussion was held where members actively participated by offering viable suggestions and idea for improving and enhancing the quality of higher education .Major agenda focus on the physical infrastructure development in campus benefiting a mass of the students.

A. INFRASTRUCTURE DEVELOPMENT:

- Librarian Ms. Alkaben Mistry has submitted tentative plan for enhancing the quality as well as physical appearance of the library. The suggestions/plan was positively taken by the forum and was conveyed that as soon as the financial grant under RUSA is release by KCG, the work will be taken on priority basis. Chairperson Dr. Hetal Tandel share the progress of the library work by conveying the member about the survey done by private building contractor for solving the issue of water leakage in library room during heavy rainfall.
- Plan for construction of new B.Sc building was also taken up.
- For the problem of storing files and documents of staff IQAC has suggested temporary arrangement of keeping the cupboards on the back side of the class room.
- Front Garden for college: A discussion was held for developing the open space as garden by planting plants and trees during rainy season .Another suggestion of contacting the Local Forest department was also ponder upon and a suggestion of framing special committee for the same was also well taken by the members.
- RO facility: The existing RO cooler facility in college is not sufficient looking at the total strength .Local villagers are also depended on college for drinking water requirement, IQAC has suggested to install at least 150 Ltrs of new RO Cooler system in college .The financial viability for the same will be taken up by the purchase committee of the college.

B. ACADEMIC DEVELOPMENT

- Librarian was told to take new books requirements from faculties' .Continuing the good practice as started in the previous year; this year also college will run free computer learning classes for students and teachers. Computer Lab Assistant will conduct the class daily after regular teaching hours. Dr. Bhavesh Thakker- Assistant Professor of Government B.Ed college- Kachhal proposed suggestion of running

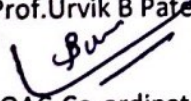
computer classes preparing students for CCC course and he also shown his willingness of donating the reference books of CCC for students. The suggestion was well accepted by all the members. Computer Learning for Students and Staff on regular basis.

- IQAC also discussed about starting Rusa comp-12 Vocational Course free for students. Dr.Dhanshuk Patel will coordinate the course and also present the proposal to Principal Dr.Hetal Tandel and RUSA Cordinator, Prof.Urvik Patel.
- NAAC AQAR submit status was also taken up.
- National seminar : College is planning to organize National level seminar in collaboration with Sahitya Academy- Gandhinagar on the theme of Tribal Development.The propose date for the same is 9th Aug 2023 on the day of " Vishva Aadiwasi Day"
- College magazine : Dr.Jyoti has completed E Magazine of previous year and for current year also the work will be carried by her soon.

C. INDUSTRY-SOCIETY LINKAGE WITH COLLEGE

- Field work/Socio-Economic and industrial visit/presentation by students/Book review. Under the head of Continuous Evaluation Criteria, all the subject teachers will be incorporating this entire component.
- Alumni Association registration: Strategy to increase the participation of Alumni in the development of college is the need of the day. The coordinator Dr.Gunjan Shah was informed to work out the strategy for same.
- Industry linkage for availing CSR fund from the surrounding industry: NAAC Cordinator Dr.Gunjan Shah along with the placement coordinator Prof.Jagdish Patel was told to contact corporate housed for availing CSR fund for students and college development. After getting the address of companies Principal Dr.Hetal Tandel will write a letter to such companies..
- MOU activity with Government as well as Non-Government agency. Dr.Gunjan Shah NAAC coordinator was informed by Principal Dr.Hetal Tandel also In-charge Principal of government B.Ed College Kachhal to start the process of entering into MOU with B.Ed college Kachhal.
- Routine cleanliness in campus and installing or repairing the existing Sanitary Pad Vending machine was also suggested by Dr.Padma Tadvi


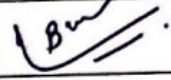
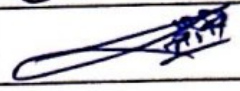
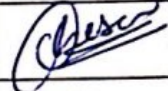
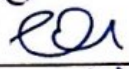

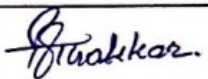

Prof.Urvik B Patel


IQAC-Co-ordinator

Dr.Hetal S Tandel


PRINCIPAL
Govt. Arts-Com. & Science
College Karcheliya (Kachhal),
Ta. Mahuva, Dist. Surat.

Members of IQAC meeting held on 23.06.2023

Sr.No	Members Name	Designation	Signature
1	Dr.Hetal Tandel	Chair-person & Principal	
2	Prof.Urvik Patel	IQAC Cordinator & Vice-Principal	
3	Dr.Rakesh Chaudhari	Member	
4	Dr.Padma Tadvi	Member	
5	Dr.Dhvani Desai	Member	
6	Dr. Gunjan Shah	Member	
7	Prof.Vishakha Modi	Member	
8	Dr.Bhavesh Thakker	Member from Govt. B.Ed College	
9	Ms.Roshni Parmar	Memebr from Govt. B.Ed College	
10	Shree Narenbhai Chaudhary	Socialist -Ex Sarpanch Kachhal Village	